

**SECTION 1: ABOUT THE APPLICANT**

**1.2 Name of the Organisation**

*This is required again because the front sheet of the application form with your contact details will be removed for data protection and administrative purposes.*

LONGYTON VILLAGE FETE LIMITED.

**SECTION 2: ABOUT THE ORGANISATION**

**2.1 You need to submit one of the following documents to support your application**

*Please see guidance notes section 1.1 before completing this part of the form*

- Constitution
- Set of Rules
- Terms of Reference
- Articles of Association

**2.2 How many people are in your organisation?**

Paid Staff	Volunteers	Total Members
<del>                    </del>	10.	<i>Please include here the total number of people who use your organisation and not just elected members.</i>
		12.

**2.3 Has your organisation received funding from the Local Member Grants Scheme before?**

- YES
- NO

Please provide the date received 1.04.2016.



**SECTION 3: BANK DETAILS**

**3.1 We need documentary proof of your group's bank account.**

*We use the account details provided (e.g. sort code and account number) to make grant payments direct to your organisation's bank account. If you have a building society account please contact us before sending in the application.*

**(Please note - cheque payments are not possible)**

Please attach a copy of your organisation's bank account statement (within the last year). We do not need the organisation's statement of accounts.

**3.2 We need to know if your bank details have changed since you last received money from LCC.**

*If your bank details have changed and you do not inform us this could delay the payment of your grant.*

Yes - details provided on bank statement

No - bank details haven't changed/this is the first time applying for any funding from LCC

**SECTION 4: THIS APPLICATION**

**4.1 Which County Councillor electoral division(s) will your expenditure cover or benefit?**

*See guidance notes section 2.1. If you are applying to more than one county councillor make sure you list all the electoral divisions here.*

RURAL SOUTH WEST PARISHES.

**4.2 Name(s) of County Councillor(s) that the grant is being requested from**

Councillor Name	Amount Requested
<i>If you wish to apply to more than one county councillor, make sure you list them all here with the amounts you are asking from each of them. See guidance notes section 2.2.</i>	
GRAHAM GOOCH.	£294.
<b>Total Amount Requested</b>	

**4.3 What are you going to spend the grant on?**

You need to tell us what you are going to buy with the money from the grant, for example, the piece of equipment you are going to buy, or what items you are going to buy if the money is to help with an event you are arranging. Detailed costs are required on the next page.

THE COST OF PUBLIC LIABILITY INSURANCE FOR THE HIRE OF LONGTON PLAYING FIELD FROM SOUTH RIBBLE BOROUGH COUNCIL, WHICH IS A REQUIREMENT.

**4.4 How will the money benefit people in the Councillor(s) division(s)?**

See guidance notes section - 2.3. You need to tell us how this money will help your organisation specifically and also the general public who live in the county councillor(s) electoral division, for example will it help bring people together or help stop anti-social behaviour.

THE AIM OF HOLDING THE FETE IS TO ENCOURAGE A SENSE OF COMMUNITY AS IT BRINGS PEOPLE TOGETHER FROM LONGTON AND SURROUNDING AREA. THE FETE IS AN ACTION PACKED FUN FILLED AND LIVELY COMMUNITY EVENT FOR THE GENERAL ENJOYMENT AND RECREATION OF THE MANY.

**4.5 What is the total cost of the activity?**

For example this is the amount it will cost to buy the equipment/hold the whole event.

£297 (PROBABLE INCREASE FROM £291 IN 2016).

**4.6 How much are you applying for from the Local Member Grants Scheme?**

£297.

**4.7 If you are not asking for the full cost of funding for your activity please tell us where the rest of the money is coming from and if it is secured at the time of your application.**

The figures here, together with the figures in 4.6 should add up to the total cost in 4.5.

How much?	Funding period	Funder/Applied or Confirmed?
£		
£		
£		
£		

**4.8 If you do not get all the funds, or only a percentage of what you require, you need to tell us what will happen to your proposed activity.**

*It is possible, that your application may be supported, but not for the full amount of funds. If this happens, we need to know if you can continue with your activity, e.g. you may provide an activity for half the intended period of time.*

AS THE <sup>A</sup>FETE COMMITTEE HAS OTHER SIGNIFICANT EXPENSES ASSOCIATED WITH THE <sup>A</sup>FETE, FINANCIAL SPONSORSHIP IS ALSO SOUGHT FROM LOCAL BUSINESSES AND THE SALE OF RAFFLE TICKETS

**4.9 What is the start and end date of the activity or when do you intend to purchase the items/equipment?**

*Please note you must spend the funds in the current financial year.*

Start Date	End Date
20.05.2017.	20.05.2017.

**4.10 Please give a detailed breakdown of your expenditure for your activity/equipment.**

*See guidance notes section – 3.4. The total costs here must add up to the figure shown in section 4.5 for example if you are buying plants and compost for a gardening scheme we need to know how much these are. In addition, if you have a quotation from a supplier please also provide this as evidence of the costs.*

*(This section is currently blank with a diagonal line drawn through it.)*

**SECTION 5: CONFIRMATION OF ORGANISATION'S POLICIES**

**5.1 Will the activity involve members of your organisation having significant contact with children or vulnerable adults?**

*See guidance notes section – 4.1. If you are purchasing equipment this will not involve children or vulnerable adults. This section is only relevant for example if you are holding an event.*

Yes

No – Please go to question 5.4.

5.2 If you have ticked 'Yes' above, does your organisation have children or vulnerable adult protection policies in place?

See guidance notes section - 4.1.

- Yes - Please supply relevant copies with your application.  
 No - Please answer question 5.4.

5.3 If you answered 'yes' to question 5.1 are the appropriate individuals cleared by the appropriate DBS Check (Standard/Enhanced/Enhanced with Barred List)

NB we operate a 'spot-check' procedure, which may require you to provide evidence at a later date.

- Yes  
 No - Please answer question 5.4.

5.4 If you have ticked 'No' to either questions 5.1, 5.2 or 5.3, please explain why and why you feel clearance is not necessary to enable us to consider whether your application can proceed.

If you are purchasing equipment, you need to state here that no children or vulnerable adults will be involved in the purchase of the equipment.

THE FUNCTION OF THE FETE COMMITTEE IS TO OVERSEE THE EVENT, SO THERE IS VERY LITTLE DIRECT CONTACT WITH CHILDREN OR VULNERABLE ADULTS BY COMMITTEE MEMBERS. ALL ORGANISATIONS REPRESENTED AT THE FETE THAT HAVE DIRECT CONTACT WITH CHILDREN OR VULNERABLE ADULTS, FOR EXAMPLE, THE SCOUTS FAIRGROUND STAFF, PUNCH AND JUDY, FACE PAINTING GROUPS AND DONKEY OWNERS, ARE CLEARED BY THE APPROPRIATE DBS CHECKS. ALSO SOUTH RIBBLE BOROUGH COUNCIL HAVE ISSUED THE FETE COMMITTEE WITH APPROPRIATE GUIDANCE AND I HAVE COMPLETED A RISK ASSESSMENT TOOL FOR SAFEGUARDING CHILDREN AND VULNERABLE CHILDREN AT LONGTON SPRING FETE.

State Aid rules.

- The use of the grant is in breach of County Council Policies and Procedures.

We understand that by signing this form, if the application is approved by the County Councillor(s) named, we are contracting to spend the funding as stated in this application form and to provide the monitoring and other information required under the terms of the Local Members Grant Scheme.

**Declaration**

- ✓ We certify that to the best of our knowledge the information provided in the application form is accurate and correct.
- ✓ That the persons below can both sign on the organisation's bank account. (please note that the two signatories cannot be related to each other)
- ✓ By signing and submitting this form, we agree to the funding agreement detailed.
- ✓ I declare that the organisation meets the general eligibility criteria set out in the guidance notes.

We also understand that should this application be successful, the information contained in the application form will be used to form the basis of the funding agreement and for monitoring purposes.

Name of Organisation: LONGTON VILLAGE FEET LIMITED

MS. SUSAN FOX

Name of First Signatory (please print)

FEET COMMITTEE SECRETARY.

Position in the Organisation (please print)

Susan F. Fox

Signature

Date: 10.03.2017.

MRS JULIE BROWN

Name of Second Signatory (please print)

SIGNATORY ON BANK A/C

Position in the Organisation (please print)

Julie Brown  
Signature

Date: 13/3/2017



**CERTIFICATE OF INCORPORATION  
OF A PRIVATE LIMITED COMPANY**

Company No. 5361817

The Registrar of Companies for England and Wales hereby certifies that  
**LONGTON VILLAGE FETE LIMITED**

is this day incorporated under the Companies Act 1985 as a private  
company and that the company is limited.

Given at Companies House, Cardiff, the 11th February 2005



THE OFFICIAL SEAL OF THE  
REGISTRAR OF COMPANIES



*Companies House*

— *for the record* —

The above information was communicated in non-legible form and authenticated by the  
Registrar of Companies under section 710A of the Companies Act 1985